



Health Sciences Council Discovery Mall Health Research Team Incubation Space – Request for Applications

Background

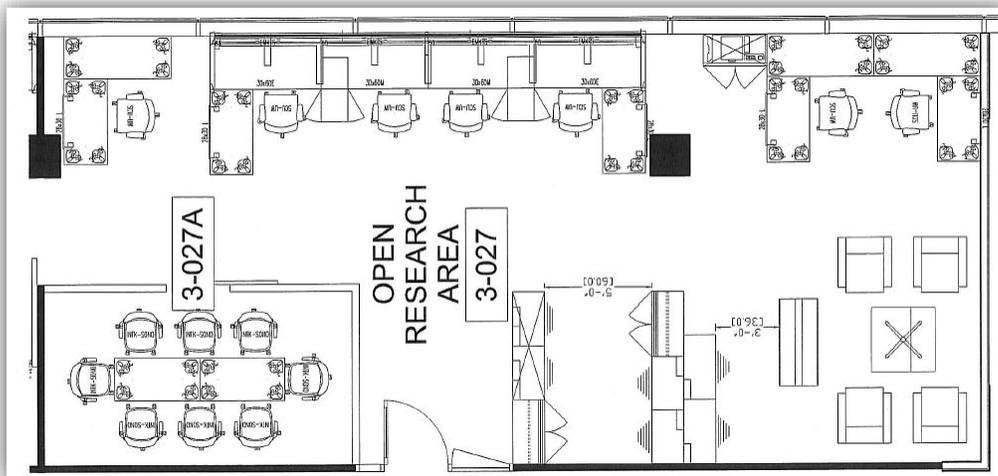
In keeping with the [Space Management Policy](#) of the University of Alberta, the area comprising the Discovery Mall located on the top three floors of the Edmonton Clinic Health Academy (ECHA) has been allocated by the Vice-President Facilities and Operations to the Vice-President Research and the Health Sciences Council (HSC) as a central resource to support interdisciplinary and cross-sector health research within and across all Faculties at the University of Alberta in partnership with multi-stakeholders or collaborators. The space is intended to provide these mixed or diverse teams with a location to meet and incubate their research ideas into relevant health research questions and proposals for funding or other supports.

Incubation space available through this competition

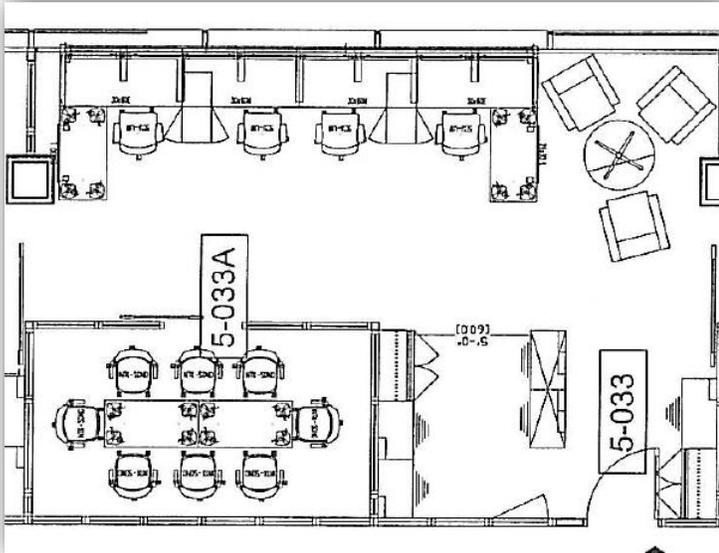
The Discovery Mall (DM) is a block of dedicated space running the length of the east side of the top three floors of the Edmonton Clinic Health Academy set aside for research work. The Health Sciences Council (HSC) holds 800m² of the 2500m² Discovery Mall space.

There are three research spaces available through this competition:

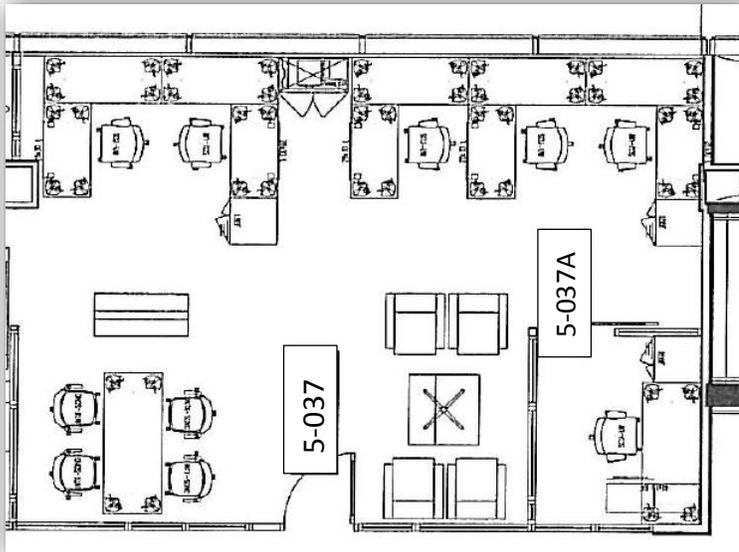
1. ECHA 3-027: 80.11 m²



2. ECHA 5-033: 53.29 m²



3. ECHA 5-037: 53.29 m²



*Please note ECHA 5-033 and 5-037 are adjacent spaces with a sliding door and can therefore accommodate a larger research group.

Key Principles for Space Occupation

- Interdisciplinary research is defined as two or more disciplines from two or more Faculties (one would normally be a health sciences faculty, although this is not an absolute requirement) and usually includes cross sector, community and other stakeholders
- The long term goal is to catalyze interdisciplinary, cross-Faculty, cross-sector and multi-stakeholder health research
- Bi-annual reviews of the occupants interdisciplinary health research outcomes including:
 - Funding, scholarly output, knowledge transfer, policy impact, sustainable initiatives, health outcome evaluation and advocacy.
 - Annual reports on progress made by the space occupants are submitted for review. Bi-annual surveys on space occupation satisfaction and performance/progress of team goals will be conducted.
- Incubation space is used to:
 - Support capacity building for health research teams
 - Develop interdisciplinary projects/teams that generate strategic knowledge and have knowledge transfer as their main focus
 - Develop networks that support interdisciplinary research
- Occupancy is time limited, with a maximum of four (4) years.
- Occupancy requires individuals assigned to the space to have a consistent physical presence to their users/stakeholders
- Access to space is based on peer review using the annual or bi-annual invitation and Space Management Committee recommendations
- Continued access to space will also be reviewed by the Space Management Committee. If space assignments are changed either by the occupants or the Space Management Committee, reasonable notice (normally at least 2 months) must be provided.

Application Process

Any research teams or networks at the University of Alberta can apply for HSC Discovery Mall incubation space via a proposal to the HSC Space Management Committee. External stakeholders must have a UofA partner. The following information should guide the content of the proposal, and demonstrate the need and fit of the research with the key principles outlined above:

1. Introduction to research team's area of research interest (e.g. health issue, research question)
2. Description of: interdisciplinary research goal and health research activities (i.e. research proposals in progress or being planned, KT activities, etc.); existing and proposed funding sources/research grants and other relevant information; and proposed mentoring of students, faculty and stakeholders.

3. Background on interdisciplinary research team or group/organization/network applying for space (include roles and specific affiliations of all interdisciplinary research team members)
4. Expected duration of research planning and activities (e.g. 1 year, 2 years to maximum of 4 years)
5. Expected needs for resources or capacity building supports (e.g. space need – describe why space is needed, how it will be used and by whom; access to experts in statistics or epidemiology or health economics; stakeholder meetings including venue)
6. Description of exit plan from Discovery Mall at the end of term provided
7. Other relevant information in support of space needs

The proposal should be around 4-5 pages (singled spaced, font type: Arial, font size 12, 1” margins) with the above items addressed, if applicable.

Send the completed application and signed cover letter with contact information to:

Dean Zaragoza
Executive Director, Health Sciences Council
3-399 Edmonton Clinic Health Academy
11405-87 Ave NW
Edmonton, AB,
Canada T6G 1C9
Email: dzaragoz@ualberta.ca

The proposal/letter will be reviewed by the HSC Space Management Committee and a response will be provided to the applicant with a decision to approve or not approve.

Timeline

- Proposals due: July 19, 2015
- Decisions expected by: September 1, 2015
- Earliest possible move in date: September 14, 2015